



System Review Notice

Background Information

Board policy BP 3120-D “Child Care in Bluewater District School Board Schools” has been reviewed and revised as part of the cyclical review process. Minor housekeeping revisions have been incorporated.

Board policy BP 3120-D is attached and can also be found on the board website (www.bwdsb.on.ca → About Us → Policies and Procedures → [Policies Under Review](#)).

Please note the following as it pertains to edits within documents for review:

- information that is being added is highlighted in yellow
- information that is being removed is ~~highlighted in yellow with a strike-out~~

Feedback

Feedback must be forwarded to Corporate Services **to the attention of Crystal Myles** (crystal_myles@bwdsb.on.ca) **by February 2, 2024**. Your attention to this timeline is appreciated and will ensure that your feedback is included when the policy is referred back to the Policy Standing Committee for final review.

Questions to Consider

When you are preparing your feedback, please consider the following questions:

- Are there any obstacles that might be encountered due to this policy?
- Would you be able to easily follow the processes outlined in this policy?
- Can you identify any gaps in the information provided?

Thank You.

Crystal Myles | Corporate Services Officer
Bluewater District School Board | 351 1st Ave N Chesley ON N0G1L0
226-908-5738

Crystal_Myles@bwdsb.on.ca | www.bwdsb.on.ca
[@BluewaterDSB](#) on [Facebook](#) | [X](#) | [YouTube](#) | [Instagram](#)
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Policy Title	Child Care in Bluewater District School Board Schools		
Date of Issue	June 20, 2000	Related Procedure	AP 3120-D
Revision Dates	February 19, 2013; February 17, 2015; October 17, 2017	Related Forms	
Review Date	October 1, 2022	Originator	Board of Trustees
References			
Education Act; Child Care and Early Years Act, 2014; BP 5902-D "Community Use of Schools"; Ministry Memo B1: 2010; Ministry Memo 2017: EY1; Before-and-After School Programs Kindergarten – Grade 6 Policies and Guidelines for School Boards, May 6, 2023 January 2017			

1.0 RATIONALE

- 1.1 Bluewater District School Board policies will support and provide direction necessary to achieve the board's Vision, Mission, and Strategic Plan priorities.
- 1.2 Bluewater District School Board recognizes that investment in, and access to, high quality child care is an integral component of a community-based plan to support early child development.

2.0 POLICY

It is the policy of Bluewater District School Board to provide space for quality child care programs as provided by this policy and related procedure.

3.0 SYSTEM EXPECTATIONS

3.1 Before and After School Child-Care Programs

The director of education or designate will develop joint use agreements with approved child care providers or authorized recreational and skill building programs in space used primarily for school programs when the following provisions have been met:

- a) School programs have priority for school instructional space;
- b) Specific reciprocal arrangements have been made in lieu of rent;
- c) Compliance with all codes and regulations is assured, especially those contained in the Child Care and Early Years Act;
- d) Times of operation are mutually agreeable;
- e) Admission criteria to the child-care program include all children of appropriate ages;
- f) Adequate liability insurance is carried by the child-care provider;
- g) Jurisdictional areas are clarified to the satisfaction of the director of education or designate;
- h) Appropriate space is available without disruption to the school program;
- i) Such agreements will be created for one full year on a renewable basis (tendered on a school year basis); and
- j) Programs will address the diverse needs of all children and families in the community.

Where it is not possible to provide before and after school care through a third party, Bluewater District School Board will establish a program in schools where there is sufficient demand and/or viability on a cost recovery basis.

3.2 Dedicated Full or Part-time Child Care Programs

Subject to approval by the director of education, or designate, appropriate joint use agreements may be developed with approved child care providers in space dedicated exclusively to child care when the following provisions have been met:

- a) School programs have priority for school instructional space;
- b) Rental and lease rates will be in accordance with Ministry Memo B1:2010, and its guidelines;
- c) Capital funding will be utilized based on Ministry of Education daycare and child care directives and program allocations;
- d) The tenant/partner takes on responsibility for any capital costs, including renovations. The board will not take on any additional costs;
- e) Times of operation are mutually agreeable;
- f) Admission criteria to the child care program include all children of appropriate ages;
- g) Adequate liability insurance is carried by the child care provider;
- h) Jurisdictional areas are clarified to the satisfaction of the director of education or designate;
- i) Appropriate dedicated space is available without disruption to the school program; and
- j) Such agreements will be created for a specific term not to exceed three years and may be renewed (renewals are on a school year basis).